

**jacomo
summer
camp**



INFORMATION PACKET

Kemper Outdoor Education Center
8201 Jasper Bell Road • Blue Springs, MO 64015
Phone: 816-229-8980 • Fax: 816-224-0755



**LIVE.
LOVE.
CAMP.**

JACKSON COUNTY PARKS + REC

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Dear Parent/Guardian,

We extend a warm “Welcome” to our returning campers for Jacomo Summer Camp 2023 and to the new campers joining us for the first time.

This packet contains important information you will need to assure your child is prepared for a positive experience at camp. Our number one priority is to keep our campers safe, while enjoying a summer they will never forget!

Please make sure you are checking the email you have provided. This will be our main form of communication with you. There will be an email sent out the week before your child is attending camp with any information for the following week.

After reviewing this packet if you have additional questions, do not hesitate to reach out to me.

We look forward to a wonderful summer with your children.

Sincerely,

Sarah E. Gauld
Kemper Outdoor Education Supervisor
Jackson County Parks + Rec
O: 816.229.8980 x102

[www. MakeYourDayHere.com](http://www.MakeYourDayHere.com)



JACOMO SUMMER CAMP INFORMATION PACKET

Jacomo Summer Camp's 40-acre site is located at 8201 Jasper Bell Rd., Blue Springs, MO 64015 and is nestled in the Fleming Park Nature Preserve, on the east side of Lake Jacomo.

The camp serves children ages 6 to 11 years old and operates for 10 weeks during the summer. Each week has its own special theme and includes a weekly themed field trip and a field trip to one of Jackson County Parks + Rec's prized beaches.

Most of our camp activities occur outdoors and are designed to instill a love of nature and discovery. Each week the camper will engage in activities, including but not limited to:

- Swimming
- Canoeing and Kayaking
- Fishing
- Hiking
- Arts and Crafts
- Archery
- Nature Study

Age Requirement

Your camper must be 6 to 11 years old on the first day camp begins (June 5, 2023). Your camper's age group is also determined by the age they are on June 5, 2023.

Age Groups

There are 6 separate age groups (6, 7, 8, 9, 10 and 11 year old's). The age group your camper is assigned to is determined by the age they are on the first day camp begins, June 5, 2023. They will remain in this age group for the summer regardless of if they have a summer birthday.

Camp Names

It is a tradition at the Jacomo Summer Camp for the campers and counselors to go by camp names. Please help your child pick a camp name before he/she arrives at camp. Names relating to animals, nature and the outdoors are most appropriate. Examples: Daisey, Coyote, Sunshine or Turtle are names we have had.

Registration

Before you complete the Required Forms make sure you have **registered and paid** for your desired weeks of camp. If you have not done this, you **do not** have a spot at camp and need to go back and register first. If weeks are full, you can be placed on the wait list by calling (816) 229-8980.

Register online by going to www.makeyourdayhere.com/daycamp. Scroll down and click on the “On-Line Registration” link. Spaces fill up quickly so register early!

Required Forms Due May 1, 2023

The Required Forms must be on file for every child before they can attend camp. No child will be allowed to attend camp without paperwork! Please complete these forms by 5 p.m. on Monday, May 1 so we have adequate time to process. Forms can be mailed, emailed or dropped off at Kemper Outdoor Education Center.

Required Forms include:

- Camper Information Form
- Authorized Ride and Pick Up Release Form
- Health Questionnaire Form
- Camper Code of Conduct Agreement
- Agreement to Hold Harmless, Assumption of Risk & Publicity and Talent Release Waiver
- Guardian Waiver and Acknowledgement Form
- Medication Request Authorization and Release Form (only if your camper will need to take medication while at camp). Make sure you bring in original medication bottles prescribed by your doctor with your child’s name on them.

Return Forms

 Mail or In-person: 8201 Jasper Bell Rd., Blue Springs MO 64015

 Email: Kemper@jacksongov.org

For Questions Call Kemper Office: 816-229-8980

Meet and Greet

The Meet & Greet Night will be Thursday, June 1 from 6 p.m. – 7 p.m. Meet & Greet is an opportunity for you and your camper to become familiar with Jacomo Summer Camp’s grounds, activities and be able to “meet” the camp staff prior to the start of camp. Camp shirts will be available for pick up and additional shirts are available for \$12 each.

Camp Schedule

A typical day at Jacomo Summer Camp:

TIME	ACTIVITY
7:00 a.m. - 9:00 a.m.	Campers who are signed up for extended hours are dropped off and participate in a variety of games around the shelter house, barn and playground.
8:45 a.m. - 9:00 a.m.	Regular hour campers are dropped-off at camp
9:00 a.m.	Flag Ceremony and opening announcements
9:00 a.m. - 3:45 p.m.	Camp activities (hiking, archery, kayaking, canoeing, swimming, fishing, arts and crafts, etc..) outside speakers, field trips
3:45 p.m.	Closing flag ceremony, announcements and reminders
3:45 p.m. - 4:00 p.m.	Campers signed up for regular hours are picked-up from camp
3:45 p.m. - 5:30 p.m.	Campers signed up for extended hours are picked-up. While they wait for their rides, they participate in a variety of games around the shelter house, barn and playground.

Field Trips

The camp will go on two field trips a week. One field trip will be a trip to one of Jackson County Parks + Rec’s beaches. If it is raining the day your camper is scheduled to go to the beach, we will have to cancel and cannot reschedule due to transportation. The second field trip will coordinate with our theme for that week and is subject to change or cancelation.

The Guardian Waiver/Acknowledgement Form is required to be signed by the Parent/Guardian or the camper will not be allowed to attend field trips. Depending on the field trip, there might be additional waivers that will need to be signed and, if applicable, will be sent out in the parent email the week prior. You will receive notice of the days your child will be going on field trips in the weekly parent/guardian email. Field trips each week are not guaranteed and subject to change. Camp t-shirts must be worn on all field trips.

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Lunch

Campers are required to bring their own lunch and snacks to camp. If a camper has forgotten a lunch and needs one provided, it will be a pre-packaged box or bag with disposable food service items. Jacomo Summer Camp is not an allergy free environment but works with guardians to reduce the chance of exposure. Allergies must be documented on the Health Questionnaire Form.

Drop-off and Pick-up Procedures

Please allow yourself fifteen minutes extra to sign your camper in each morning and fifteen minutes extra to sign your camper out in the afternoon. Please be prepared for a line of cars.

Remain in your car and pull up to the drop-off/pick-up location which is the shelter located at the end of the entrance drive. If it is raining, we will move the campers indoors and drop-off/pick-up will be located inside the Arts & Crafts cabin or the Kemper Outdoor Education Center brick building.

If, for any reason your child is not listed on the Sign-In Sheet, you will not be able to drop them off at camp until you go to the Front Office to resolve the issue.

When picking up your child, the person must provide their identification and be listed on the Authorized Ride and Pick-up Release List. These will be the only people allowed to pick up your camper. When you fill out the Authorized Ride and Pick-up Release Form, be sure to list everyone that might pick-up your child, including yourself and spouse, and anyone you may call on to pick up your child in an emergency.

Drop-Off and Pick-Up Hours

Regular hours:	Drop-Off	8:45 a.m. - 9:00 a.m.
	Pick-Up	3:45 p.m. – 4:00 p.m.

Extended hours:	Drop-Off	7:00 a.m. - 9:00 a.m.
	Pick-Up	3:45 p.m. – 5:30 p.m.

A fee of \$1.00 per minute will be charged for children picked up after 5:30 p.m., no exceptions.

Late Drop-off and Early Pick-up

Camp activities start promptly in the morning at 9:00 a.m. It is important your child arrives on time, so they do not miss the bus if going on a field trip or miss out on any fun.

We do understand there will be times you might need to drop-off or pick-up outside of the regular times. If you need to drop-off your camper after 9:00 a.m. or pick-up your camper before 3:45 p.m. please coordinate with the counselors and Front Office so we can be sure your child will be on site and not on a field trip.

If a camper needs to be picked up prior to their return from a field trip, a written note/email needs to be provided stating that the camper is to remain at Jacomo Summer Camp and not attend the field trip.

Guardians will not be allowed to drop-off or pick-up a camper from a field trip location.

Late drop-off and early pick-up is done through the Front Office located inside the Kemper Outdoor Education Center brick building.

What to Wear and Bring to Camp

Remember this is an outdoor program. We meet rain or shine. Please check the weather forecast each day to be sure your child is dressed appropriately. Please clearly print your child's name on everything he/she wears or brings to camp. If your child is missing an item, please notify their counselor so they can check the Lost and Found for your child's property. All items not retrieved will be donated to a local charity.

JCP+R and its staff members cannot be responsible for lost, stolen or damaged items. Please do not bring anything you are concerned about damaging to camp. We want your child to have a fun camp experience and to not be distracted. If any of the below items are found, they will be placed in the Front Office until the end of the day.

- ⊗ Radios/CD, DVD or MP3 Players, Headphones, etc.
- ⊗ Cell Phones
- ⊗ Video Games/Other Electronics
- ⊗ Valuables

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List of what to wear and bring to camp:

- Shorts and t-shirts that are ok to get dirty, a camp t-shirt is always a good option
- Athletic shoes that can get wet & dirty
 - NO sandals; NO flip-flops; NO open toes or open heels. You will be called to drop off appropriate shoes for the safety of your child.
- Water shoes for boating/wading (optional)
- Swimsuit and towel
 - Except for 6 and 7 year olds, it would be helpful if they can wear their swimsuit to camp under their clothes every day, except for the themed field trip day. They will change out of their swimsuit after swimming.
- Sunscreen, minimum SPF 30
 - Select a spray bottle if your child will need help applying it
- Child-Safe Insect Repellent
- LUNCH and healthy snacks, non-perishable or brought in a mini-cooler/lunch box
- Refillable water bottle
 - Please put your child's name on it. You can add a strap to make it easy to carry.
- A book bag/ backpack to keep all personal items in

Camp T-shirts

Camp t-shirts are required to be worn on field trips. Every child registered for camp will have a one-time \$12 fee for a camp t-shirt that you can pick up on June 1 from 6 p.m. – 7 p.m., Meet and Greet night, or you can pick up at the Front Office on your child's first day of camp or anytime before. If you would like to purchase additional shirts, a limited selection will be available for purchase at the Kemper Outdoor Education Center's Front Office once camp has started or during Meet and Greet night. *Shirts must be worn on field trips!*

Behavior

We ask all campers and their parents/guardians to sign the enclosed Camper Code of Conduct Agreement before coming to camp. This gives campers and parents/guardians a better idea of what is expected of them this summer. If your child does not abide by the Code of Conduct agreement, we reserve the right to remove your child from camp.

Camper Injuries

In a non-emergency situation, the camper will remain at camp. If first aid is issued to the camper, it will be recorded on our first aid report. The first aid report will be located on the sign-in/sign-out clipboard with the camper's name highlighted so that the parents know they have a report.

In an emergency, every effort will be made to notify the guardian immediately. If the situation warrants, 911 will be called immediately. The Jacomo Summer Camp Director or a leadership team member will always remain with the camper. If the guardian cannot be contacted or arrive at camp soon enough, the camper will be transported by ambulance to the hospital. All camp staff are certified in First Aid and CPR.

Camper Illnesses

If any of the below circumstances are true for a camper, that camper must stay home from camp:

- The camper has a fever of 100.4°F or higher
- In the past 3 days, the camper has reported:
 - A cough
 - Shortness of breath or difficulty breathing
 - A fever of 100.4°F or higher or a sense of having a fever
 - A sore throat
 - Chills
 - New loss of taste or smell
 - Muscle or body aches
 - Nausea/vomiting/diarrhea
 - Congestion or running nose not related to seasonal allergies
 - Unusual fatigue
- Someone living in the household with the camper has reported any of the above symptoms.
- The camper has been in close contact with someone with suspected or confirmed COVID-19.
- The camper has taken medication to reduce a fever prior to coming to camp.

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Illness During Camp

If a camper becomes sick or presents with a fever while at camp, their guardian will be contacted immediately and is expected to pick up the camper within an hour. The counselor will escort the camper to our “sick bay” where they will be isolated from the other campers. A counselor will provide supervision until the guardian is able to arrive.

Returning to Camp after Illness

Should a camper be sent home from camp due to illness with any type of symptoms, we will require the parent to consult a doctor and provide a written note from that doctor indicating that it is safe for the camper to return to camp or the camper has completed the quarantine time required by the current Jackson County and CDC guidelines.

Any camper who had signs of suspected or confirmed COVID-19 can return to camp when:

- At least 24 hours have passed since recovery (defined as no fever without the use of medications and improvement in respiratory signs like cough and shortness of breath); **AND**
- Have completed the recommended quarantine period per CDC and local guidelines.

If a camper believes they have had close contact with someone with COVID-19 but they are not showing signs of illness, their health should be closely monitored for development of a fever, cough, shortness of breath and other COVID-19 symptoms per the CDC and Jackson County’s recommended quarantine time, following the last day they were in contact with the sick person with COVID-19. The camper should not attend camp or other public places for the CDC and Jackson County’s recommended days. All illness or suspected contact with someone with COVID-19 should be reported to camp staff as soon as possible.

Contact Info

You may reach your child or the camp staff by calling the Kemper Outdoor Education Center at (816) 229-8980. After-hours calls (emergency only) can be directed to the Ranger Station at (816) 503-4890.

Refund and Transfer Policy

If you need to cancel, a \$30 cancellation fee/week will apply. If you transfer your child to a different week of camp, given there is space available, there will be a \$20 transfer fee.

REQUIRED FORMS DUE

May 1, 2023

Please complete the required forms listed below and return by:

✉ Mail, Drop Box or In-person: 8201 Jasper Bell Rd., Blue Springs MO 64015

✉ Email: Kemper@jacksongov.org

- Camper Information Form
- Authorized Ride and Pick Up Release Form
- Health Questionnaire Form
- Camper Code of Conduct Agreement
- Agreement to Hold Harmless, Assumption of Risk & Publicity and Talent Release Waiver
- Guardian Waiver and Acknowledgement Form
- Medication Request Authorization and Release Form (If your camper takes medication)

For Questions Call Kemper Office: (816)229-8980 or email Kemper@jacksongov.org